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## PRIVACY STATEMENT

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### PERSONAL INFORMATION PRIVACY

Mainstay Housing is committed to protecting the privacy of individual personal information, and recognizes its responsibility to ensure the accuracy and security of this information.

### WHAT IS PERSONAL INFORMATION PRIVACY?

Personal information is anything that can identify you as an individual, such as your name, your date of birth, health history or information that is specific to you, such as test results with your name on them. Keeping personal information private means you have the right to know how and where personal information is being used within Mainstay Housing. It also means Mainstay Housing has an obligation to ensure that the information is kept confidential. Mainstay Housing is taking active steps to ensure that we follow applicable legislation in respecting staff and client personal information privacy rights.

### MAINSTAY HOUSING'S PRIVACY OFFICER

To ensure we comply with information privacy principles, Mainstay Housing has appointed a Privacy Officer to oversee the activities involved with establishing comprehensive privacy management policies and procedures. The Privacy Officer can be reached in writing at the following address:

Mainstay Housing – Privacy Officer  
550 Queen Street East, Suite 150  
Toronto, ON M5A 1V2

Please mark the envelope “Private & Confidential”

For access to Mainstay Housing's Privacy & Confidentiality Policy in its entirety, please contact head office.